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EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

SEP 20 1978

MEMORANDUM FOR ASSOCIATES IN INFORMATION SCIENCES

From: *Wally Haase* Walter W. Haase, Deputy Associate Director for
Information Systems Policy

Subject: Third Annual Report to Congress on the Privacy Act

Attached for your information and use is a copy of the Third Annual Report of the President to Congress on Executive Branch Administration of the Privacy Act of 1974. We would appreciate it if you would share this copy with other members of your organization and/or advise them that additional copies can be obtained from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402 (Stock Number 041-001-00170-1).

Attachment

STATINTL

*This report hand carried to
on 22 Sept 1978.*

STATINTL

THE WHITE HOUSE

WASHINGTON

August 31, 1978

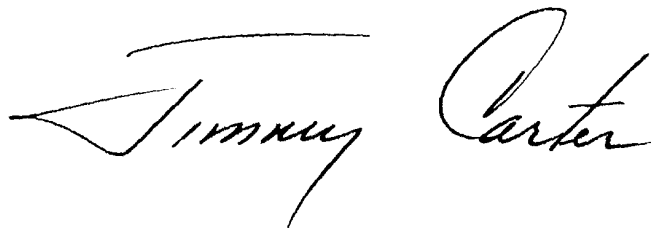
MEMORANDUM FOR THE HEADS OF
EXECUTIVE DEPARTMENTS AND AGENCIES

Enclosed for your information is a copy of the Third Annual Report on executive branch administration of the Privacy Act of 1974, which I recently transmitted to the Congress.

The protection of personal privacy is of great concern to the American people, and an important priority of my Administration. I urge you to personally review this report and take steps to further improve your agency's administration of the Privacy Act.

The report indicates that many agencies have made substantial improvements in their implementation of the Act. I urge each of you, however, to initiate additional efforts during the coming year to reduce the amount of personal information collected and maintained by the Federal government, to avoid unwarranted disclosure of this information, and to improve the internal management of personal data systems.

I have asked the Director of the Office of Management and Budget to monitor these efforts and to keep me informed of your progress.

A handwritten signature in black ink, reading "Jimmy Carter". The signature is written in a cursive, flowing style. The first name "Jimmy" is written with a large, sweeping initial "J" that extends to the left. The last name "Carter" is written with a large, sweeping initial "C" that extends to the right.